

Minutes

Vice-Provost (Teaching and Learning)

Meeting:	Academic Integrity Subcommittee	Date & Time:	Monday, December 2 , 2019 2:00 – 3:30 p.m.
Room:	Richardson Hall Room 215		
Chair:	John Pierce, Vice-Provost (Teaching and Learning)		
Members:	<ul style="list-style-type: none"> • Ryan Adlem (SGPS- VP Professional) • Bronwyn Bjorkman (Languages, Literatures and Cultures) • Cheryl Pulling (School of Nursing) • Vacancy (AMS student-at-large) 		
Observers	<ul style="list-style-type: none"> • Jeremy Ambraska (SGPS- President) • David Bath (AMS – Commissioner 		

SSHRC Research Project

The Chair reported that he had contacted the principal investigators of the research project on students' experience and academic integrity. The Academic Integrity Subcommittee will not see the survey before distribution in March 2020. However, the results will be shared with this body. Kate Rowbotham stated that if requested, the results of the earlier Smith School of Business survey could be shared with the Subcommittee.

Standard Letter for Instructors re: Intellectual Property Violations

The Chair reported that he has not have time to speak to the University Counsel about creating a standard letter from instructors to outside enterprises demanding that their unauthorized course materials be removed from the company's website.

4. Chair's Report

Senate Action

The chair reported that at the October 29th Senate meeting an amendment to the *Academic Integrity Procedures-Requirements of Faculties and Schools* policy was approved. Unauthorized use of Intellectual Property is now an official academic integrity offence. The intention of the amendment is to address the substantial growth in the number of instances of students uploading course materials to note sharing websites and/or providing course materials to commercial study prep. In order to give due notice to students and instructors, the new offence will be activated as of September 2020.

The wording of the amendment is as follows:

Intellectual Property

Use of intellectual property of others for sale or profit or distribution for unfair academic, personal or professional advantage without the authorization of the owner of the material. Example: student uploading course materials to note sharing websites w

Reflecting on professional and/or accredited programs the question was raised whether these programs required a separate academic integrity policy. In some circumstances, serious departures from academic integrity can result with professional bodies applying sanctions that transcend the academic integrity senate policy. For example, students can be temporarily required to withdraw from Queen's for an academic integrity offence but a professional body could expel the student permanently from the profession. The Chair reminded members that for individual cases of a breach of academic integrity, in which no appeal has been brought to the University Student Appeals Board, and the recommended sanction is a requirement to withdraw, the Senate Committee on Academic Procedures (SCAP) must review the case. In these circumstances, the Chair suggested that the review

and/or complex cases of academic integrity. It was acknowledged that individual faculty/school academic integrity websites need updating to include a faculty/school academic integrity contact person and to instruct students to read the policy before reaching out to the University Ombudsperson.

There being no Other Business