



UNIVERSITY ANIMAL CARE COMMITTEE

Policy on Animal Based Projects Involving Two or More Institutions

The [*CCAC policy on: animal-based projects involving two or more institutions \(CCAC, 2003\)*](#) and the [*CCAC FAQ on animal-based projects involving two or more institutions \(CCAC 2020\)*](#) provide the framework for institutions to follow when developing a process for animal-based collaborative work. Institutions are responsible for the ethical acceptability of animal-based research, teaching, and testing undertaken by their faculty, staff, other personnel and students, regardless of where the work is conducted. While most animal use is undertaken by investigators and teachers working within their own “home” institutions and overseen by the local animal care committee (ACC), in certain cases, investigators and instructors undertake animal work in one or several “host” institutions or in the field. The following policy is intended to provide guidance on how collaborative animal-based projects are managed.

All animal work conducted at Queen’s University or by Queen’s University personnel (even at

monitoring the proposed project (i.e.: shared post-approval monitoring reports etc.) and the welfare of the animals, should be in place.

Where parts of a project take place at different institutions or in the field, each ACC may choose to approve and monitor only those parts that take place at their institution or are undertaken by its associates in the field.

To facilitate the review process, it is preferable that proposals where Queen's is the home institution be submitted and processed through Topaz Elements. When necessary, external protocol forms will be attached and processed through Topaz Elements for record management purposes.

Associates from Other Institutions doing Work at Queen's:

Researchers from other institutions who use animals in research, teaching or testing at Queen's

