

- Academics

First year student Excel Project: Collaborating with Engineering Society to further explore the idea of a preliminary 1st year project that encourages incoming ArtSci students to complete a tutorial/project surrounding the use of Excel. This is in effort to familiarize students with the heavily used software that they will see across starting their first year

f I invite anyone who has thoughts, ideas, or concerns on this project and its implementation to please connect with me!

Note-taking: Collaborating with QSAS to facilitate & increase note-taker involvement through ASUS

Thought-Exchange: Ongoing! Looking forward to sharing in January 2023

Looking ahead

- “Arts vs. Science Cup – Charity Basketball Game”. Objective: an opportunity to foster a strong community relationship in the ArtSci community through friendly competition and to raise funds for the Canadian Cancer Society

Tentative Save the Date: Saturday February 11th at 7PM in the main ARC gym

We are looking for participation & engagement from faculty! Please reach out if you are interested in participating in the halftime show and representing your department/discipline!

5. Reports

- a) Dean’s Report: (B.Crow)

Welcome to the monthly Faculty Board meeting. The following report includes the most recent news and kudos since our last Faculty Board meeting in November. We’re looking forward to seeing you at the FAS End of Term celebration on Thursday, December 8 from 3:30-5:00 pm at the University & OXE×

Arts and Science News and Kudos

- The Honourable Murray Sinclair was named Queen’s University’s 15th

four Queen's recipients of the Michael Condra Outstanding Student Service Award. Read the story: [Staff members recognized for outstanding commitment to student service](#)

- Two FAS students were named Regional Winners and three FAS students earned Highly Commended honours at this year's Global Undergraduate Awards. Read the story: [Five FAS students recognized globally for undergraduate work](#)

- Dr. Stephanie Zhou, Artsci'14, Lisa Taylor, Artsci'96, Deryn Rizzi, Artsci'97, Ed'98, and Dr. Roopan Gill, Artsci'07 were among six Queen's alumnae and one Queen's

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the story: [6L\[DOXPQDHRQHVVWXGHQWQDPHGWR&DQDGDVPRVWSRZHUIXOZRPHQOLV](#)

- David Levac, Ed'77 and Joan VanDuzer, Arts'61 have been named to the Order of Ontario. Levac, the former speaker of the Ontario legislature, and VanDuzer, the creator of an Indigenous charitable foundation focused on reconciliation, were among the 24 new appointments to the Order of Ontario, the province's highest honour. Read the story: [Two alumni named to Order of Ontario](#)

- The Queen's University Industrial Relations Centre (IRC) celebrated 85 years of success. Read the story: [A salute to the past, and optimism for the future](#)

- The School of Urban and Regional Planning (SURP), founded in 1970 by Stanley Lash as an independent interdisciplinary school within the School of Graduate Studies, celebrated its 50th anniversary. More than 60 students, faculty, and alumni gathered to celebrate the milestone event and participate in a series of panel discussions. Read the story: [Celebrating 50 years of success](#)

b) Associate Dean (Teaching and Learning) Report (J. Fraser)

- 1) CPR processes ongoing for many programs. We will have a large number of external reviewer visits this winter. During Covid, Queen's was given special permission to delay CPRs. This means that we are currently doing both the delayed CPRs as well as current ones.
- 2) ASUS leadership ran a superb event at the Agnes. Thanks to all the DSC leaders and UG chairs for partaking. I would ask Heads and U/G chairs to consider the following request: change the terms of reference to add an undergrad representative to your undergraduate curriculum committee. Please let me know if you want to talk to departments that have already done this. They report it is being extremely positive.
- 3) The issue of recording in-person sessions keeps coming up from students. It is extremely valuable for students in case of illness, but also as a way of reviewing content at their own pace, or if they get overwhelmed during lecture. (It is interesting to consider if the strong growth in ASO registrations from on-

- 5) Ventus introduction training: Jan 5, 10 and 12 Please register.
<https://www.queensu.ca/ventus-support/help-and-feedback/upcoming-webinars>
- 6) Protocol for deferred exams. It is up to the instructor when students should be writing deferred exams. If you want exams office support in administering them, use the deferred exam period mid-January. Please ask your U/G chairs if this is not clear. The FEAS courses deferral period is during Feb break. This is tricky for engineering science programs which runs courses that have both FAS and FEAS course codes. Recent Info that I received from the exams office: “FEAS will provide [exam office] with a list of the Engineering students taking these combined courses so that [the exam office] can schedule them at the same time as the ASC students during the January deferral period.”
- 7) This is my last FB serving as acting Associate Dean (Teaching and Learning). It has been a privilege to serve in this role. Highlights: i) discussing T&L with ASUS leadership i) ASCX400: Standing Whale and getting to know the mentors and students from across the disciplines. iii) working and learning from Wanda Beyer and her team at ASO.

Best practices used in FAS: how to share with faculty and students the info they need
Crowdsourced from U/G chairs and assistants (Nov 21-22, 2022)

Strategies to reach students

- Announcements in OnQ courses (individual course sites): one place students must go
- Info nights
- Instructors mentioning events in class
- Social media channels: Facebook, Instagram, DSC channels, Twitter
- For students, visit 1st year classes as UG Chair and bring 4th year students in
- Peer advising team at the beginning of term (2 minutes at the beginning and end of term) and UG chair at the end of term
- Program page in OnQ
- Short presentation to 1st year courses. 2nd year presentations on key departmental info
- Info added to syllabus template
- 1st year orientation
- Handbook for program
- Emails (use student listservs by program and year)
- Newsletters with key deadlines
- Meet monthly with DSC executives and ask them to use their social media channels (some concern though about social media fatigue)
- Departmental social events
- Invite DSC presidents to attend department meetings. Invite DSC to have a representative on undergraduate curriculum committee.
- Info sent bi-weekly with highlights (add information about questions frequently being asked)

Challenges reaching students

- **Problem of students getting overwhelmed with too much info**
 - limitations of newsletters (labour intensive and students don't read them)
 - website not consulted by students
 - IDEA - would love a shared outlook calendar with sessional dates populated [JF: there is a [shared google calendar](#) with sessional dates created by Meghan Norris]

Strategies to reach instructors

- OnQ page for instructors (forms, policies etc.)
- UG Chair report at departmental meetings with information sent earlier and minutes for whoever missed the meeting
- UG Committee meeting (ct! ~~the Dep~~ 9 (tio)2 (1C20 1 Tf-30.75 -a)6 (t d)2 (e)6 6at departmental (te)6 (s)1

- Email
- Clusters of expertise (UG Chair sends to 2-3 people (clusters) who inform individualized faculty)

Challenges for instructors

- Need more information to facilitate switch-over between undergrad chairs
- Communication flow back to FAS – unclear who to talk to! [JF: if in doubt, just email me or AD(Acad) Jenn Stephenson]

c) Associate Dean (Academic) Report (J. Stephenson)

- Curriculum Diversity Strategic Planning Group – first meeting in January, work will run through May; goal is to produce draft strategic plan for circulation in the Fall. Group membership includes student reps, faculty, plus members from HREO and CTL. Group is co-chaired by Elliot Chapple and Jenn Stephenson
- End of year statistics. Shared some overall numbers for 2021-2022 pertaining to Academic Consideration, Academic Integrity, Curriculum submissions and LOP/ILOP processed. [Intn] TJ0 Tc 0 Tw 5.29

Research Collaborations Fund (for faculty, <https://www.queensu.ca/artsci/grad-studies-and-research/funding-and-scholarships/international-research-collaborations-fund>). Links are provided in the chat and in our #anfu011iede14 (u2o118.1TJlr)3 (2o18 m0 Tc 0 Tw 1.91 5.0d()Tj-0.003 7

- The central problem seems to be the problem of governance, which could be resolved by redepartmentalizing the BFA into the Department of Art History and Art Conservation and providing a proper administrative structure.
- Concerned about how this will affect the student experience, and the potential deterioration of the quality of the program. Mentorship, research and technical skills relevant to the students' work is essential.
- Has the FAS committed resources to this program? This is very important.
- It is felt that many of the responses from leadership of FAS are inadequate, confusing, and misleading.

Leadership responses to Members' questions:

- FAS does support the program and is aware of the impact.
- The recommendation was made after looking at challenges and timelines
- Program needs major restructuring, cannot do that at the same time as a (pr)3-EMC /LBody ~~MCID 22 B~~
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J. Stephenson: There will be more information forthcoming when report is made.

J. Morelli: We have talked about plans and how to staff the CPR review. However there has been nothing related to what happens if there is no temporary suspension. The planning as discussed by leadership seems to assume that it will be suspended since the BFA doesn't have sufficient resources even to do the CPR. There needs to be a commitment to resource. The question of who has services obligations (ie: FTE versus Adjuncts) is a sleight of hand. This program has been under supported for years.

J. Rose: We should not be retrospective in this discussion.

J. Morelli: We need to decide on the governance structure and resources. We should be clear and transparent.

J. Stephenson: What is the goal? We are looking to create a vibrant visual art program. No decision has been made. We have a strong commitment to the program. It is a priority. We need to determine what form that will take.

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