such as artist/activist) consult with any of the members of the Unit REB (listed below).

- 4. Once submitted, the unit REB members will receive a prompt that an application has been submitted. We will review it within two weeks and in most cases, return it with requests for modifications and clarifications. The unit REB approve applications, it only helps prepare them within disciplinary appropriate standards for the General Research Ethics Board (GREB). When the unit REB is satisfied that the application is complete, we forward it to GREB.
- 5. Based on the level of risk for participants, GREB will determine whether the application requires a delegated or full board review. If delegated (most of our applications), the student will hear back within two weeks. If full board, the timeline is longer. GREB might ask for further clarifications before awarding clearance.

To ensure a smooth and expedient review process, please note the following points:

While writing your application,

of the participant. What are the risks they might endure? What part of your methodology could affect the participants? In the process of applying, relate the aspects of the methodology as they pertain to participants. If you are working in a multi-jurisdiction situation (e.g., another country; a reserve), you may need to obtain ethics clearance there. Once obtained,

To find out which activities do not require ethics review (e.g., art practices under certain conditions; observation in public space),

Information (LOI)/Consent Form (CF) for each group. Smilarly, you will need to supply the questionnaires/surveys for each group and identify risks/benefits for each group separately.

If you identify various recruitment methods, you will need to supply a draft of each method (phone, email, etc.).

Before submitting,

LOI/ OF information) and the Guidance on Completing and Reviewing the Standard GREB Application form (under

https://www.queensu.ca/urs/ethics/general-research-ethics-board-greb

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https://www.queensu.ca/urs/ethics/general-research-ethics-board-greb

The TCPS2 Tutorial Course on Research Ethics http://tcps2core.ca/welcome is a requirement for all research ethics review applicants. You will be asked to upload your certificate before your application is accepted for review. Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans (2018) guides all research ethics reviews in Canada. The following guidance chapters often apply to Cultural Studies research. Researchers are strongly advised 1489 0 @ 598 358 Ethernet/fs BT, reW nQ nBT/F1 14.0-4 Tf1 0 0 1 48.75 2

 Chapter 9 Research Involving the First Nations, Inuit and Métis Peoples of Canada<u>http://www.pre.ethics.gc.ca/eng/tcps2-</u> <u>eptc2_chapter92cl78021vd9clistael/WithBT5801(e)+4(rce1)</u>9120.04 TfETQ00912 0 62 792 re\ o http://tcp 6tPEMC / P & MOD 17Tf1 0 0 1 36.35 501.55 Tm0 0 1 RG[(re)9(s)