

and a physical copy in each of the student lounges (on the first and third floor of Mac Corry Hall).

- 4.5 Quorum is reached when there are at least two elected representatives plus 6 GSC members present (8 in total), of which there must be at least one Masters and one PhD student from each of physical and human geography. Without quorum no binding decisions can be made.
- 4.6. The GSC will strive to build consensus when making decisions. Any member can put forward a motion for discussion at a general meeting. Once this motion has been seconded, discussion of the motion will ensue. If consensus cannot be reached after

The Co-Chairs are responsible for communication between the graduate student body and Administration and Faculty through the attendance of monthly departmental meetings. The departmental meeting is the principal forum for the discussion and deliberation of matters pertaining to academic programs and general administration of the department. The GSC is given two votes at the departmental meeting, one for a MA/M+0.2

Orientation Week Committee. All GSC representatives are required to report back to each meeting of council.

5.3 Appointments Committee (1)

The operation of this Committee is governed by Articles 9, 24, and 25 of the Collective Agreement between QUFA and the University. The standing Appointments Committee will consist of: Head, as Chair and voting member, three additional tenured or tenure track faculty members, one non-voting undergraduate representative and one voting graduate representative. The Appointments Committee will review applications for advertised positions in the Department and create a short-list for presentations to all members of the Department (except for in cases where a of interest exists).

The Appointments Committee will interview short-listed candidates and invite all members of the department to meet the short-listed applicants when they visit the department. Following a special departmental meeting from which opinions on the applicants will be canvassed; the Appointments Committee will meet and vote, by simple majority, on whether or not the applicant(s) are accepted into the department. All GSC representatives are required to report back to each meeting of council.

5.4 Renewal, Tenure and Promotion (RTP) - 1850-0483 (rev 5/14/2014) (02/06/2024) 5150-6083 (8/8/20)

and providing the incoming Finance and Administration Officer with a detailed account of all finan

6.1 All representatives of the GSC will be elected at the first meeting of each academic year, to be called by the Co-Chairs, held in September, or as positions become open, and shall take office immediately following adjournment of the meeting.

6.2 Nominations for elected positions will open during the first week of September and can be received by email or in writing to the Co-Chairs anytime from that date to 48 hours prior to the meeting. Names of nominees will be posted on the listserv and in both geography student lounges the day before the meeting. Members may also

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