

QUEEN'S UNIVERSITY

DOCTORAL COTUTELLE AGREEMENT

|  |                            |
|--|----------------------------|
| Full Name of Student & Contact Information |                            |
| Queen's University                         | Partner University (PU)    |
| Queen's University Department and Faculty  | Name of Partner University |

|  |   |
|--|---|
| Queen's Supervisor Contact Information | Co-supervisor at PU Contact Information |
|--|---|

|   |  |
|---|--|
| Area of Specialization and Provisional title of thesis/dissertation |  |
|---|--|

**Definitions:**

In the context of this Cotutelle Agreement:

- a) "Home University" means the university where the student begins his/her doctoral program.
- b) "Partner University" means the university which agrees to partner with Queen's University to offer a Cotutelle Program for the student.

Queens        from .... to .....

PU             from ..... to .....

Queen's      from .... to .....

### **1.3 Tuition and Ancillary Fees**

Tuition and ancillary fees are paid to Queen's University for the duration of the program. If a Queen's student while at PU is charged tuition and ancillary fees at the PU, the student may apply for a tuition waiver from Queen's University [contact School of Graduate Studies].

### **1.4 Eligibility for Cotutelle**

- { The candidate must normally be within the first 2 years of the program and be in good academic standing.
- { The Queen's School of Graduate Studies must approve the student's participation in the proposed cotutelle.
- { The student must remain registered at both universities for the duration of the cotutelle program.

### **1.5 Funding**

Provide details if applicable of funding provisions for the cotutelle student. (It is expected that the student will receive a funding package in accordance with the norm for their academic unit and no less than the Queen's University minimum guarantee)

### **1.6 Financial Responsibilities**

The cotutelle student shall be expected to pay for all personal expenses including, but not limited to, transportation, accommodation, meals, books, visas, and health insurance.

The cotutelle student shall be responsible for obtaining

{ procedure for the submission of the thesis, approval of the examination committee and thesis defence.

{ location of the oral defence of the thesis. (Normally the PhD oral examination of a student whose home university is Queen's must be held at Queen's University and the student is required to be physically present at Queen's University. This in keeping with Note 1 in the General Regulation on Thesis Examinations. Any proposal to hold the PhD oral examination at the Partner University must be approved at the time of the cotutelle agreement and be supported by a strong and detailed academic rationale for holding the defence at the PU must be made here.)

2.2 Students in a cotutelle program shall satisfy and be governed by the academic standards, assessments, appeals, rules, regulations, procedures, policies and performance requirements for successful performance in their program as set out by QnS v

**student's Home University is Queen's University**, there will be a Chair of the thesis defence who will be a representative of the School of Graduate Studies of Queen's University.

2.8 Upon passing the oral defence and satisfying all degree requirements at both Queen's and the partner institution

- the partner institution [name of the university] will award a doctoral degree,
- Queen's University will award a doctoral degree

### **3. Intellectual Property and Publication Rights**

3.1 Ownership of intellectual property shall be clearly outlined at the outset of the project conducted as part of thes

**Signatory for Queen's University**  
Signature :

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**The President/Delegate of Partner University**

Signature :

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**The thesis supervisor, Queen's University**

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Signature:

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**The thesis supervisor [partner institution]**

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Signature:

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**The Dean, School of Graduate Studies,  
Queen's University (if not signatory above)**

Brenda Brouwer

Signature:

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**The Doctoral Student:**  
XXXXX

Signature: \_\_\_\_\_