

An LLC is a community of students who have applied to live in residence with students having the same interests and/or Faculty. LLCs are common at most universities although the interests and Faculties vary.

In addition to the duties, responsibilities and expectations outlined in the Don job description, an LLC Don will mentor and facilitate additional programming for the students who live within their specific LLC. Additional responsibilities and requirements of the role consist of, but are not limited to:

- attending LLC Don specific training sessions during August Training;
 - attending bi-weekly meetings with the Academic Initiatives Coordinator and fellow LLC Dons;
 - attending bi-weekly one-on-one meetings with the AIC; (September to November and January to March)
 - attending 2 LLC Program wide events or initiatives, per term, with their students
 - leading and participating in one LLC Legacy Project (there is one each in the Fall and Winter terms)
 - creating and/or facilitating two LLC-specific programs (activities, field trips or attending other campus events that directly support the LLC theme) and one passive program each term to engage the LLC community;
 - hosting two Faculty Meet & Greets per term;
 - writing logs to document all programming;
 - attending both Fall Preview days and March Open House in support of the LLC Program. These days are significant for Queen's in attracting new students, with over 4200 attendees for the Fall Preview alone.
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- Displaying a genuine interest in LLC theme
 - Demonstrating a wide-ranging knowledge of the LLC theme
 - Creating & facilitating authentic LLC related programming opportunities
 - Planning for ongoing engagement and interaction with their students

LLC Dons are supervised and evaluated by the Academic Initiatives Coordinator (AIC) for their LLC specific functions. The AIC works with the Residence Life Coordinators (RLC) for the buildings which house the LLCs. The RLCs supervise the LLC Dons when they are fulfilling the requirements of being a Don such as on-call shifts, documenting student interaction in logs and at regular RLC/Don team meetings.

