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Applicable Legislation

Occupational Health and Safety Act (R.S.O. 1980)

4 Responsibilities

4.1 Responsibilities of Directors, Department and Unit Heads

- **Ensure that all supervisors are familiar with this SOP and their duties and responsibilities as a supervisor. This can be accomplished by having them attend the Supervisor Health and Safety Training session offered by the Department of Environmental Health and Safety.**
- **Ensure that all supervisors are aware of and understand the function of [Joint Health and Safety Committees](#);**
- **Ensure that all employees and students are aware of this SOP and are aware of their duties and responsibilities. This can be accomplished by having them complete the Health and Safety Awareness and WHMIS or the Safety Awareness and Introduction to WHMIS for Office Environments sessions which are offered by the Department of Environmental Health and Safety.**
- **Ensure that all supervisors and employees are aware of the [Workplace Violence policy, procedures and program](#) and the [Harassment and Discrimination Prevention and Response policy and procedures](#).**
- **Ensure that this SOP is implemented in all facilities under their authority.**



Date Issued May 2024	Page No: 2	Document No: SOP Safety 14
Revision 30	Subject: Refusal to Work	

4.2 Responsibilities of Supervisors

- Be knowledgeable about the hazards in their area
- Be knowledgeable about the responsibilities of i) Mb Mb Mb bj

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Date Issued May 2024	Page No: 4	Document No: SOP Safety 14
Revision 30	Subject: Refusal to Work	

Date Issued
May 2024

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