

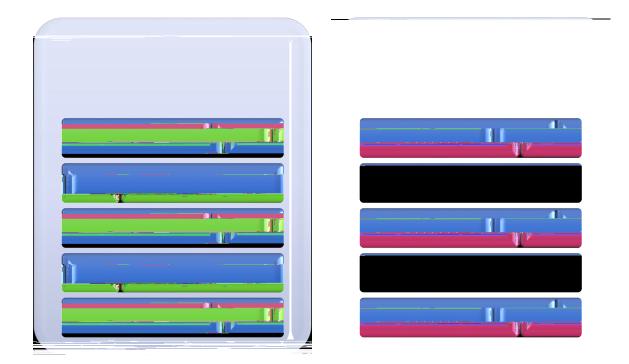
Does Government Speak Differently?

Everything You Write May Become Public

Write and Brief to be Useful and Not Impressive

Respectful and Culturally and Racially Aware Language

What is the Difference Between A Briefing Note and a Policy Brief?



Keys to Successful Briefing Notes

Avoid	Try Instead
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Sources and Appreciation